

HERBERGER BUSINESS SCHOOL
Get ready to work.

DEPARTMENT OF FINANCE,
INSURANCE AND REAL ESTATE
720 Fourth Avenue South
St. Cloud, MN 56301-4498
tel 320.308.4986
fax 320.308.6074
www.stcloudstate.edu/fire

December 17, 2020

Current and Future Employers
of SCSU Real Estate Students

Dear Employers:

Enclosed you will find the Real Estate Resume Book for 2020-2021. You will notice that some of the resumes are for students graduating this academic year seeking career opportunities and some are for students interested in internship positions for the summer of 2021.

We have also included a partial list of those companies and government entities that have hired SCSU real estate grads in the past, a brief vita of the real estate faculty, and the course requirements for real estate majors at SCSU. In addition to our real estate majors, you will find resumes of some of our real estate minors as well as members of the SCSU student Real Estate Association. We feel they are all well prepared to enter the real estate industry.

We hope you find this a useful tool in meeting your future staffing needs. If you have any specific questions about our program or about an individual in the real estate program, please feel free to contact me.

Sincerely,



Kelly Jameson, MBA, PRA
Minnesota Chair in Real Estate
Associate Professor
St. Cloud State University
kajameson@stcloudstate.edu



St. Cloud State University

Real Estate Resume Book

2020-2021

Real Estate Faculty

Kelly Jameson, MBA, RPA

Kelly Jameson is Associate Professor of Real Estate and Finance at SCSU and holder of the Minnesota Chair in Real Estate. She received her B.A. in Real Estate from St. Cloud State University in 1998 her M.B.A. at the Carlson School of Management in 2004. Kelly worked as a commercial property manager for Welsh Companies and for United Properties and as the Vice President of Development for the St. Paul Port Authority.

She has taught for SCSU since 2005, on a part time basis until 2013 when she was hired on permanently. Her duties as the MN Chair include marketing and promoting the real estate program, teaching and advising students in the real estate program, advising the student Real Estate Association, and working with the Real Estate Alumni Association, assisting in the placement of grads, and interacting with professional organizations in the real estate industry. She has taught Real Estate Principles, Real Estate Property Management, Real Estate Finance and Investment and Managerial Finance.

Kelly has led two study abroad programs teaching in England at Alnwick Castle in 2014 and 2019. Kelly has supervised the NAIOP University Challenge project the last six years and attended the Institute of Real Estate Management (IREM) Global Summit for the last three years with several students. Kelly has published in the Journal of Property Management and won a manuscript prize for best real estate education paper from the American Real Estate Society (ARES) in 2018 for her paper, "Infusing Cultural Differences into Complex Real Estate Projects."

Dr. Seongsu Kim

Seongsu Kim is a new tenure track Assistant Professor in the Department of Finance, Insurance, and Real Estate of Herberger Business School at St. Cloud State University. As a native South Korean, he grew up in Germany when his father was pursuing his doctoral degree. Dr. Kim earned his Ph.D from the University of Georgia. Seongsu is teaching classes in real estate and finance, and his primary research interests reside in topics that relate to real estate. Seongsu got interested in studies on real estate because of this maternal grandmother, who made a fortune in land and real estate investments while working as a middle school history teacher. Seongsu's parents currently live in South Korea, and he has a younger brother who is an Assistant Professor of Management at the business school of Western Kentucky University.

Real Estate

88 Credits

Lower Division Business Core One

Course	Title	Credits
HBS 111	Orientation to the Business School	1
ENGL 190/191/198/291	Writing	4
ACCT 291*	Accounting 1	3
CMST 192	Introduction to Communication	3
Math 112/196*	Math Requirement	3

Lower Division Business Core Two

ACCT 292	Accounting 2	3
IS/STAT 242*	Business Statistics	4
BLAW 235	Business Law and Ethics	3
CSCI/CNA 169*	Computers in Society	3
ECON 205	Macroeconomics	3
ECON 206	Microeconomics	3

*C- needed. Bold: 2.4 GPA and 12 credits needed to enroll

Upper Division Business Core

HBS 211	Career Essentials	1
MGMT 201	Intro. to Professional MGMT	3
MKTG 220	Introduction to Marketing	3
IS 340	Management Information Systems	3
FIRE 371	Managerial Finance	3
MGMT 383	Operations Management	3
MKTG 333	Business Communications	3
MGMT 497	Strategic Management – Final sem.	3

Major Required Courses

FIRE 375	Risk Management and Insurance	F, S, Sum
FIRE 378	Real Estate Principles	F, S, Sum
FIRE 386	Real Estate Property Management	F
FIRE 483	Real Estate Finance & Investments	F
FIRE 484	Real Estate Appraisal	S
BLAW 434	Real Estate Law	F
ECON 465	Urban & Regional Economics	S
CMTY 200	Cities, Suburbs, & Small Towns	F, S

Elective Courses

Courses selected in consultation with advisor. Select 9 credits from one of the following areas:

Brokerage Management
Sales and Marketing
Building and Construction
Finance and Investments
Planning and Development
Real Estate Appraisal
Property Management
Insurance

Office Manager

Michelle Walz, CH 463
Email: fire@stcloudstate.edu

Minnesota Chair in Real Estate

Kelly Jameson, CH 477
kajameson@stcloudstate.edu

Upper Division Status

Requirements:

- 2.65 GPA
- 40 Earned Credits
- Core One Completed
- Core Two Enrolled

Student Organizations

- Real Estate Association
- Delta Sigma Pi
- BSEC
- Entrepreneurship Club

A Partial List of Employers of SCSU Alumni

21st Century Bank
A to Z Properties, Inc.
Access American Transport
Affinity Plus Federal Credit Union
Agilaire, LLC
AIG Global Real Estate Investment Corp
Air Force
Aitkin County Assessor's Office
Alatus LLC
Allen Lee Homes
Allstate Insurance Company
Amergy Bank
American Bank of the North
American Eagle Airlines
American Family Insurance
Ameriprise Financial
Ampere
Anchor Bank
Anoka County Assessor's Office
Arrow Companies
Artexsys, Inc.
Arthro Care Sports Medicine
Assured Financial, LLC
Athelon Enterprises
Bank Forward
Bank of America
Bankers Mortgage
Bayer Built Woodworks
Bear Development
Bear Island Land Co., Inc
Bell Mortgage
Beltmann Relocation Group
Big lots
BMS Intermediaries
Bobalouies Grill & Sports Garden
Borgelt, Powell, Peterson & Frauen, S.C.
Boston Scientific
BRKW Appraisals
Brookfield Office Properties
bSharp Creative Marketing
Buell Consulting
Buffalo Wild Wings
Burnet Relocation Group
C & O Services – Superior Exteriors MN
Cambridge Properties
Capstone Homes
Cardinal Homebuilders, Inc
Cargill, Inc
Carleton Property Services
Cash in a Flash ATM Services
Cassidy Turley
CBRE
Central Minnesota Credit Union
Central MN Development Company
Central MN Surgical Center
ChadWick Real Estate Appraisals
Chau Appraisals
Christopher and Banks
CHS, Inc.
City of Bloomington
City of Brooklyn Center
City of Brooklyn Park
City of Eden Prairie
City of Edina
City of Maple Grove
City of Minneapolis
City of Minneapolis-CPED
City of Minnetonka
City of St. Cloud
Coldwell Banker A. Adler & Associates
Coldwell Banker Burnet Relocation
Coldwell Banker North Shore
Colliers International
Colorado Virtual Academy
Core Power Yoga
Cosmos Appraisals
Credit America Savings Company
Cresa Minneapolis
Crossroads Trailer
Crown Appraisals, Inc.
Cushman & Wakefield
CVS Pharmacy
Dakota County Assessor's Office
DDK Construction
Demuth Agency, Inc.
Denny's Inc.
Depuy Synthesis Mitek Sports Medecine
Direct Financial
District 740 Melrose
Diversified Real Estate Services, Inc.
Dixon Property and Appraisal, LLC
DNR

Dominium Development and Acquisition
Doran Companies
Dotzler Appraisal Service
Dougherty & Company, LLC
Duff & Phelps
Duluth Courthouse Field Office
DW Jones Management
Eagle's View Landscaping
Edina Realty
Edward Jones
Ehlers and Associates
EKJ Appraisals
Electrolux
Elite Real Estate Services
EMCOR Facilities Services, Inc.
EnviroBate Metro
Epicore Software
Ever-Green Energy
Farm Bureau Financial Services
Fast Refund Tax Service
First Movers Advantage, LLC
First National Bank Wadena
First National Bank Cold Spring
Fleet Service
Forsythe Appraisals, Inc.
Frauenshuh
FXP, LLC
G & C Seeds
Gaia Real Estate Investments
Gamades Properties
General Mills, Property Taxes
Geo-Comm, Inc.
GMAC RFC
Goetsch Enterprises
Gold Eagle Realty
Goldmark Schlossman Commercial
Gonyea Commercial Properties, Inc.
Granite City Real Estate
Grant County
Graybar Electric
Great Clips, Inc.
Great Floors
Greater Insurance Services of Baudette
Greco Properties
Greystone Serving Co., Inc.
GTRE Commercial-Valuation Services

Gustafson Appraisal / Coldwell Banker
Hempel
Hennepin County Assessor's Office
Heying Development Corporation
Hines
HJ Sims
Home Federal Savings Bank
Homeowners Mortgage Corporation
Hormel Foods
Horstmann Enterprises
Hosch Appraisal & Consulting, LLC
Hospitality Services
Housing Community Works
HR Green
Hudson Baking Company
INH
Integra Realty Resources
Internal Revenue Service
IRET Properties
IW Research & The Diedrich Walsh
JH Callahan & Associates
Johnson Builders & Realty
JLL
Joseph Mako Appraisals
JP Morgan Asset Management
JP Morgan Chase
JSH Properties, Inc.
Kalahar Appraisal
Karvel Rodning & Associates
Keller Williams Premier Realty
Kelly Computer Supply Company
Kenneth D. Kirby, Inc.
Kensington Bank
Klein Bank
Knudson Farmers Insurance Agency
Kuepers Inc. Architects and Builders
Kurth Adjusting and Insurance Services
KW Commercial
Lancet Data Sciences
LaNel Financial Group
Lang Nelson Associates
Lanz Appraisal, LLC
Lend Smart Mortgage
LeSueur County Assessor's Office
Liberty Savings Bank
Lifetime Fitness

Lloyd Companies
Lunda Construction
Lynskey & Clark Company
MacCel Management, Inc.
Macieji Consulting
Mainstreet Appraisals
Mangelsen Appraisals
Marcus & Millichap
Mark A. Oehrlein Appraisals, Inc.
Marketplace Home Mortgage
Mayo Clinic
Megastar Financial Corporation
Meridian Real Estate Group, LLC
Meritex Enterprises, Inc.
Metro Group Real Estate
MFC Properties Corporation
Michael Bownik Appraisals
Mid-America Real Estate
MidCountry Bank
Midwest Maintenance & Mechanical
Minneapolis Appraisal Source, Inc.
MN Business Finance Corporation
MN Commercial Property Tax Advisors
MN Department of Transportation
MN Valley Realty
Nagell Appraisal & Consulting
Natixis Investment Banking
Network Access Products
New London Real Estate
Nicollet Partners
NMC Consulting, LLC
Northeast Iowa Appraisal & Real Estate
Northeastern University
Northern Tool & Equipment
NorthMarq Capital
Novation Group Consulting, Ltd.
Nuveen Assets Management
Oak Grove Capital
O'Driscoll Development
Oehrlein Appraisals
Office Depot Real Estate
Olmsted County
Olympus Properties
Opus Holding, LLC
Oracle, Inc.
Oregon Trail Insurance Company

Orion Appraisals, Inc.
Orix Real Estate Capital Markets, LLC
Partners National Real Estate Group
Paster Enterprises
Patchin Messner Valuation Counselors
Patriot Business Group
Pavek Appraisals
Pepsi-Co
Piedmont Office Realty Trust
Pine County Assessor's Office
PJH Remodeling, LLC
Platinum Properties Group, Inc.
Premier Real Estate Services
Prime Mortgage
Pro Drywall
Property Claim Solutions
Property Tax Resources, Inc.
Proto Labs
Prudential Life Insurance & Majestic Real Estate
Rabo AgriFinance
Ramsey County Assessor's Office
RE/MAX Advantage Plus
Real Estate Advisors, Inc.
Real Living Messina & Associates
Red Stag Energy
Redwing Aeroplane Company
Rehabital Homes
Reineke Realty
Reit Management & Research
Remax Results
Renters Warehouse
Richie Bros. Auctioneers
RichMac Funding & Prairie Sky Financial
RiverSource Life Insurance Company
RJR Insurance Agency
Robert Lindahl Realty, Inc & Dungarvin
Roberts Management Group
Ruhland Commercial Consultants
Ryan Companies
Sajan, Inc.
Sanderson & Stewart
Sasaki Medical LLC
Schank Appraisal Services
Schreiner Appraisal
Scott County

Scotland Homes, LLC
SCP Control, Inc.
Select Group Realty
Shaw Realty
Shelter Corporation
Shenehon Company
Shorenstein Realty Services
Showcase Properties
Sibley County Assessor's Office
SML Appraisals, Inc.
Southwestern Minnesota Synod, ELCA
Spectrum Financial Group, Inc.
SPS Commerce
SRF Consulting Group
St. Cloud Appraisals, Inc.
St. Cloud City Assessor's Office
St. Cloud Post Office
St. Louis County Assessor's Office
St. Paul Linoleum and Carpet
St. Paul Port Authority
State Bank of Cold Spring
State Bank of Fairmont
State Farm Brando Walter Agency
State of Minnesota DOT Land Management
Stearns Bank NA
Stearns County Assessor's Office
Stewart Title Commercial Division
Strategic Equipment
Stuart Company, Riverview at Upper
Landing
Supreme Outdoor Services
SVK Development
Tacet Resources
Taher, Inc.
Target Corporation
TCF Bank
Tech Data
Ted Glasrud Associates, Inc.
TekNecks, Inc.
The Appraisal Group
The Bensman Group
The Darin Heller Team
The Excelsior Group
The Exceptional Home Team
The Realty House, Inc.
The RMR Group

The Valuation Group, Inc.
TheMLSonline.com
Thoresen Diaby Helle Condon & Dodge
Thorson Homes, Inc.
Thrivent Financial
Timberland Partners
T-Mobile
Triad Guaranty Insurance
Tri-County Abstract
TST Media
U of M Real Estate Office
US Air Force
US Army
US Bank
US Department HUD
Umax Mortgage
UMC, Inc
United Properties
UnitedHealth Group
University of Michigan Athletic Department
Upfront-Broker.com
Upland Real Estate Group
UPM, Blandin Paper Mill
Urban Homeworks
USDA, APHIS, MRPBA, ASD, Realty
VA Hospital
Value-IT
Vanquish AP
Vermillion State Bank
Vernon Graphics and Promotions
Waialae-Larson Properties, LLC
Wakota Commercial Advisors
Warnert Development
Waters Street Retail, Inc.
Weichert Realtors / Tower Properties
Weinzetl Appraisal Services
Wells Fargo Bank
Wells Fargo Home Mortgage
Welsh Property Trust
Willis of MN
Wipfli, LLP
WNC Lawn Services
Wolters Kluwer
Wright County Assessor's Office
Xerox
Zeller Realty Group

Greta Ackerman

greta.ackerman11@gmail.com - 952-454-7194 – 3801 Canterbury Dr. Bloomington, MN 55431

www.linkedin.com/in/greta-ackerman-146b91b9

EDUCATION

Bachelors of Science in Real Estate May 2021

St. Cloud State University, St. Cloud, MN

Program nationally accredited by the Association to Advance Collegiate Schools of Business (AACSB)

- Completed 300 level finance and real estate courses, and 200 level marketing and management courses.

EMPLOYMENT

Northwestern Mutual, Minneapolis

Financial Representative April-June 2020

- Analyze financial information obtained from clients to determine strategies, products and services to help clients meet their financial objectives.
- Provide information and education to clients about the purpose and details of financial products, services and strategies.
- Build and maintain client database (CRM), keep client financial plans up-to-date and acquire new clients on an ongoing basis.
- Attend weekly development meetings with various members of leadership to focus on personal and professional development.
- Initiate joint work with senior advisors to learn about Northwestern Mutual's products/services and enhance professional skills.
- Receive weekly business coaching regarding activity to find areas of opportunity or improvement.

Bloomington Public Schools, Kids Safari Program, Bloomington Minnesota

Activities Assistant June - August (summer) 2018-2019

- Directly supervise an area or group of children
- Worked one on one with special needs students
- Communicated with parents daily regarding the student's progress

Michaels Arts and Crafts, Eagan, Minnesota

Cashier and Sales Floor June – Augusts (summer) 2015-2017

- Trained over 10 new employees
- Determined customer needs and resolved issues
- Consistently achieved highest number of customer reward program sign ups
- Used marketing initiatives for email collection and coupons

ACTIVITIES AND ACHIEVEMENTS

- Member of Real Estate Club Saint Cloud State

COMPUTER SKILLS

- Microsoft Word, Outlook, Excel, PowerPoint



DAKOTAH ANDERSON

3131 2nd Ave W Hibbing, MN 55746
Phone: (218)-966-2573 | Email: bigda2010@hotmail.com

Skills Summary

People skills such as:

Ability to listen, Communicate and relate to others on a personal or professional level, and a willingness to work together toward the common good

Taking initiative to solve problems

Work well with others but the ability to work independently

Familiar with Microsoft Excel, Word, and PowerPoint

Education

Finance/ Anticipated Graduation: May 2021

- Herberger Business School
- Accredited by AACSB International
- GPA 2.89

Finance/2019 Spring Semester Education Abroad


- Södertörn University/ Stockholm, Sweden

Experience

Name of Employer

Minnesota State High School League/ September 2018-Present

On-Ice Official/Linesman

- Communicate clearly and skillfully during gameplay and pre and post-game crew meetings so the teams, coaches, and players adhere to the league rules standard and messages.
 - Strong ability to think quickly on my feet to handle any situation with extraordinary tact composure.
- 


USA Hockey Official/October 2014-Present

- Implement the current standard of rule enforcement of USA Hockey while maintaining consistency by periodically being tested on rule knowledge administered by league officials and supervisors.
- Game manager and communicator creating good rapport with players and coaches while dealing with objectives.
- Use technical ice skating ability for advancement to league playoffs or championship.

RLP Services, LLC/ June 2016- August 2017 (Seasonal)

- Demonstrated time management skills such as to figure out what strategy was most efficient to finish the job.
- Communications skills were used to talk and listen to what the clients wanted done for their jobs.

Volunteer Experience***Campus Outreach/August 2018-Present***

- Assisted with planning along with set up and tear down of weekly meetings.

Achievements and Accomplishments

- ***Certified USA Hockey Official***
- ***Certified Minnesota State High School League Hockey Official***

Josh Barzowski
8040 W Prospect CT, Niles, Illinois 60714
847-749-8862
joshbarzowski@gmail.com

EDUCATION

Bachelor of Science, Real Estate Anticipated May 2021

St. Cloud State University Mn - AACSB Accredited School

- Leasing License (Apartments)
- 3.01 Cumulative GPA
- 2017 Academic All-American
- Real Estate club member

BJB Properties

Leasing Agent Chicago, IL Summer 2020

- Showed and leased units for 12 apartment highrises in Chicago.
- Learned great customer service and communication skills.
- Made craigslist, zillow, and apartment.com ads.
- Leased 50 apartments from mid June to mid August.

BJB Properties

Summer 2019

Leasing Assistant Chicago, IL

- Worked 48+ hour weeks at a high-rise apartment complex in the Lakeview neighborhood of Chicago
- Processed lease applications from clients (handling personal information, running credit checks)
- Acquired potential lessees through the customer relations platform ATTNTV
- Acquired potential lessees through posting Craigslist advertisements
- Handled processing of work orders for tenants
- Handled incoming and outgoing packages

Timberwolf General Contracting

Summers 2015-2018

Maintenance Technician

Chicago IL

- Maintained integrity of multiple apartment buildings in the Chicagoland area
- Worked 40+ hour weeks assisting engineers, carpenters, plumbers and drivers
- Daily tasks included: painting, cleaning, landscaping, moving furniture, waste removal, making deliveries

ATHLETICS - SCSU Wrestling, St. Cloud MN

Aug 2017 - Present

- Devoting 20 hours a week to develop and increase abilities
- 63 career wins

- 2017, 2018, and 2019 National Duals Champions
- 2018 and 2019 National Champions
- Developing hard work ethic and durability to work through difficult situations

VOLUNTEERING

- Boys and Girls Club, St. Cloud MN Oct 2018
- SCSU Campus Cleanup, St. Cloud MN Oct 2017

ALEXIS FALLOW

Prairie du Sac, WI 53578 | (608) 370-3847 | afallow99@gmail.com
<https://www.linkedin.com/in/alexis-fallow/>

EDUCATION

Bachelor of Science in Management with a concentration in Operations

Anticipated Graduation Spring 2021

Herberger Business School, St. Cloud State University, St. Cloud, MN

- Internationally accredited by AACSB
- Minor in Real Estate
- Work 20+ hours a week while attending college full time
- NCAA Division 2 Student Athlete: Women's Track and Field
- Cumulative GPA of 3.4

EXPERIENCE

Accounting Temporary Worker

Madison Property Management, Madison, WI

July 2020 – August 2020

- Prepared over **1,000** security deposit charge sheets by assisting in determining what a tenant would be charged for per damages, utilities, fines, etc. ensuring proper payment to tenants and aiding to the overall success of the company
- Completed general office tasks such as filing, organizing, stocking and other tasks using Rent Manager
- Assisted in completing apartment/house unit checkouts in a quick and efficient manner taking detailed notes of items that required maintenance and damages that should be charged back to the tenant

Temporary Worker- Front End

Coborn's Marketplace – Pinecone Rd, Sartell, MN

April 2020 - May 2020

- Delivered exceptional customer service while working in all positions in the front end including but not limited to guest services, cashier, bagging and RAP
- Demonstrated a strong work ethic during a global pandemic working on the front-line full time while attending school
- Received employee of the month for May 2020

On Call- Receptionist

Epic Systems, Verona, WI

July 2019 – August 2019 & December 2019 – January 2020

- Greeted Guests and conducted phone calls, averaging about **200** incoming calls per day, developing effective communication and interpersonal communication skills
- Displayed exemplary support services to guests and incoming employees while starting them on tours throughout Epic, creating a welcoming atmosphere from the start of their experience at Epic

Lifeguard Supervisor

Kalahari Resorts and Conventions, Lake Delton, WI

June 2016 - July 2019

- Supervised and mentored up to **50** lifeguards at a time making sure they were meeting or exceeding their standards
- Provided excellent quality and additional services such as, assisting guests with questions about the park as well as the area
- Recognized problems and resolved them with critical thinking in an efficient and effective manner
- Kept track of all punch times for more than **100** lifeguards a day

PROFESSIONAL STUDENT ASSOCIATIONS

Business Student Executive Council

President

September 2020 - Present

- Conduct meetings for business org. leaders configuring ideas to improve their experience and increase student engagement

Delta Sigma Pi, Theta Tau

Spring 2020 Vice President of Chapter Operations

December 2019 – May 2020

- Kept records of chapter accomplishments on the national website and ensured the chapter would receive all CMP awards

Fall 2019 Vice President of Professional Activities

September 2019 - December 2019

- Coordinated professional events by reaching out to employers in the St. Cloud area via email

Fall 2019 Senior Vice President

May 2019 - December 2019

- Organized and implemented recruitment for Delta Sigma Pi and oversaw approximately **10** position holders

Society for Human Resource Management, SCSU

President

May 2020 – Present

- Organize the recruitment of new members amidst a pandemic & reach out to Human Resource professionals for speakers to further enrich the chapter's knowledge about Human Resource Management in a variety of companies and industries

Rebecca Herbert

Elk River, MN

(651-233-3716)

Rebeccahherbert@yahoo.com

<https://www.linkedin.com/in/rebecca-herbert-23672073/>

Education

Bachelor of Science in Accounting, Finance, & Real Estate
St. Cloud University - St. Cloud, MN

Anticipated Dec, 2020

- Proficient in Microsoft Excel and Quickbooks
- 3.66 overall GPA

Work Experience

Administration and Sales Representative

Jun 2017-Current

BW Portrait Art – Blaine, MN

- Setting up Clients in Insightly (Database Software)
- Logistics for setting up meetings for clients and boss
- Ensuring invoices are completed and paid

Internship

Jan 2019-April 2019

CliftonLarsonAllen – Buffalo, MN

- Preparing business and personal tax returns

Administration Clerk

Sept 2014-April 2015

Aerotek – Maple Grove, MN

- Completed Daily Reports using Microsoft Access/Excel

Operations Clerk III

Sept 2012-June 2014

Wells Fargo Home Mortgage – Eagan, MN

- Wrote test scripts to debug new software programs
- Interpreted mortgage contracts for Clients

Operations Clerk I

Jan 2012-Sept 2012

Aerotek – Maple Grove, MN

- Daily Mortgage Paperwork

Customer Service Representative

Jan 2008-Jan 2012

Inter City Oil – West St Paul, MN

- Completed daily auditing on sales
- Reported daily Profit/Loss

Military Experience

Psychological Operations Specialist

Sept 2003-Sept 2011

United States Army Reserve

- Created and designed web pages
- Designed marketing strategies
- Created products for distribution in Afghanistan

Erin Navratil

503 13th St. S
St. Cloud, MN 56301
(320) 291-6066
emnavratil@stcloudstate.edu

EXPERIENCE

Simonson Appraisals, St. Cloud, MN — Intern

May 2020 - August 2020

Assisted appraisers in gathering data via onsite touring, the internet, or phone calls. Entered data into the network and prepared portions of the appraisal in a timely manner

Cornerstone Deli & Market, Albany, MN — Barista

May 2018 - May 2020

Provided customer service doing work with the cash register and serving, trained new employees on all policies and guest services, maintained and balanced registers after and during shifts, and updated books on daily and monthly numbers

St. Cloud Country Club, St. Cloud, MN — Pool Server

May 2019 - August 2019

Greeted customers as they entered into the pool area, directed and helped customers with questions and concerns, and served orders to customers relaxing by the pool

Intercollegiate Athletics

Student- Athlete, Volleyball Team and Basketball Team

November 2018 - Present

Devote 30 hours per week to athletics while being a full time student. Develop leadership and communication skills in relaying information to teammates and coaches.

Education

St. Cloud State University -
Bachelor of Science in Real
Estate, Emphasis in
Development and Property
Management, Minor in
Finance

Program nationally accredited
by the Associated to Advance
Collegiate Schools of
Business.

GPA -

Skills

time management -
communication - decision
making - leadership -
teamwork - creativity -
adaptability

Achievements

Volleyball Team Captain
2020-21

St. Cloud State University
Dean's List Spring 2020

ALEXA OWEN

310 8th Ave S Apt 202, ST. CLOUD MN 56301

920-723-1203

alexa.owen00@gmail.com

EDUCATION

St. Cloud State University Graduation Date: May 2021
Bachelor of Science in Real Estate - Sales Emphasis
Professional Selling Specialization Certificate

Sales Competition Top 8 Finalist December
2020

INVOLVEMENT & VOLUNTEER EXPERIENCE

SCSU Women's Golf Team August 2018 - Present

Team Captain

- Communicate and build relationships with the team
- Lead and encourage teammates through practice, competitions, and external activities

Big Brothers Big Sisters June 2019 - Present

Big Sister

- Donate time to build a relationship with my "little" sister
- Demonstrate a positive attitude, while acting as a role model

Real Estate Club January 2020 - Present

Club President

- Meet weekly with group members
- Invite and learn from local real estate professionals with regular guest speakers

WORK EXPERIENCE

Schnabl Real Estate-- Realty Executives Integrity June 2020 - Present

Transaction Manager

- Satisfy needs of clients, organize dates and deadlines, and assists realtors
- Communicate with clients and other agents to efficiently complete each transaction

Central Minnesota Credit Union

March 2020 - November 2020

Finance Intern

- Complete and organize closing documents for mortgage purchases and refinances
- Help members during their mortgage process

Kwik Trip, Inc

July 2017 - Present

Guest Service Co-Worker

- Work in a fast paced environment, while training, completing tasks, and helping guests
- Handle cash, balance shift tapes, while exceeding guests expectations

Zachary Pfannenstien

5717 Nightingale Ct. St. Cloud, Minnesota 56303 • (320)-292-0226
zpfannenstien@yahoo.com • www.linkedin.com/in/zach-pfannenstien

EDUCATION

Bachelor of Science in Finance & Real Estate **Expected May 2021**
St. Cloud State University, St. Cloud, Minnesota

- Program accredited by the Association to Advance Collegiate Schools of Business (AACSB)
- Double major
- Working 20 hours weekly while attending college full-time
- **GPA: 3.0**

Bachelor of Science in Business Administration **August 2016 - May 2017**
Bemidji State University, Bemidji, Minnesota

- Made the Dean's List in both Fall and Spring semesters
- Transferred to St. Cloud State after 1 year and changed major
- **GPA: 3.70**

EXPERIENCE

Produce Clerk **June 2014 - Present**
Coborn's Superstore, Sartell, Minnesota

- Employ effective communication and customer service skills
- Demonstrate attention to detail by sorting fruits and vegetables daily
- Establish a strong work ethic by efficiently and effectively doing my job

Baseball Shagger **March 2014 - July 2015**
Municipal Athletic Complex (MAC), St. Cloud, Minnesota

- Exhibited quality customer service by working around spectators during the games
- Improved problem-solving skills and independence by working independently every shift

ACTIVITIES AND ACHIEVEMENTS

Managing the Husky Fund **Spring 2020 - Spring 2021**
St. Cloud State University, St. Cloud, Minnesota

- Collaborated as a class to manage a portfolio around \$365,000
- Gained hands on experience pitching companies to buy/sell
- Experienced in working on a Bloomberg terminal
- Certified through Bloomberg Market Concepts

LINSEY RACHEL

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EDUCATION

Bachelor of Science – Real Estate

ST. CLOUD STATE UNIVERSITY

*St. Cloud, MN
December 2021*

- Herberger Business School—Accredited by the Association to Advance Collegiate Schools of Business
- Minor in Finance
- GPA – 3.72

PROFESSIONAL EXPERIENCE

Property Management Intern

INH PROPERTIES

*Waite Park, MN
May 2020 – September 2020*

- Analyzed budgets with property managers.
- Toured various properties and construction sites.
- Completed numerous office tasks, (filing, written communication, phone communication).

Property Management Intern - Leasing

INH PROPERTIES

*Waite Park, MN
May 2019 – August 2019*

- Spoke to potential tenants and current tenants on properties being built, met an objective to lease the apartments before opening.
- Increased time management & organization skills while working with others in a business.
- Created marketing strategies and new property flyers.
- Communicated with different leasing coordinators and on-site managers about properties.
- Completed various office tasks, (filing, written communication, phone communication).

SKILLS

- Ability to learn quickly
- Positive attitude
- Strong collaborator
- Works well independently
- Detail-oriented
- Strong organizational skills
- Motivated
- Time management

ACHIEVEMENTS

- Scholarships
 - SCSU Presidential – 2018-2021
 - SCSU Volleyball – 2018-2021
 - Society of Industrial and Office Realtors (SIOR) Minnesota Chapter Scholarship – spring 2021
 - Scot Radel Real Estate Scholarship - spring 2020
 - Maple Lake Cenex Region Co-op - fall 2018
- SCSU Deans List - December 2019 & May 2020
- Member of the St. Cloud State Real Estate Association – spring 2019 – present
- SCSU Volleyball Team
 - NSIC Freshman of the Year - 2018
 - NSIC 2nd Team All-Conference - 2018
 - Central Region Freshman of the Year - 2018
 - Offensive Player of the Year - 2018 & 2019
 - NSIC 1st Team All-Conference - 2019
 - AVCA Central Region Team - 2019
 - AVCA All-American Honorable Mention - 2019
 - NSIC Academic Team - 2019

VOLUNTEERING

- Coach – SCSU Youth Volleyball – 2018-present
- Set up for Mardi Graw Catholic Charities Event – January 2019 & 2020
- Volleyball clinic at Anne Sullivan Elementary School in South Dakota – November 2019
- SCSU Campus Clean Up – October 2018, 2019 & 2020

Nathan Sithamat

Student

671 Roberts Rd Apt 214,
Sartell, MN 56377
(320) 380-3219
sithamatnate@gmail.com

EDUCATION

St Cloud Technical and Community College, Location - *Liberal arts*

August 2018 - May 2020

St Cloud State University - *Finance / real estate*

August 2020- May 2022

- **Real Estate Association** - *Club member since fall 2020*

EXPERIENCE

Best Buy, 4130 W Division St, Saint Cloud, MN 56301 - *Retail Sales*

Advisor

September 2020 - Present

- Develop, maintain and communicate strong
- Customer payments, cash and credit card/ check transactions
- Up-to-date knowledge of wireless products

The Camera Shop, 233 3rd St NE, Waite Park, MN 56387- *Photo lab &*

Retail associate

June 2019 - July 2020

- Assisting customers with orders and merchandise sales.
- Working efficiently with photoshop and darkroom software.

Famous Footwear , 2826 W Division St, St Cloud MN 56301 - *Sales*

Associate

January 2019 - June 2019

- Greeting customers, responding to questions improving engagement with merchandise and providing outstanding customer service.
- Operating cash registers, managing financial transactions, and balancing drawers.

BIJAY TAMANG

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<https://www.linkedin.com/in/bijay-tamang-7534691a3/>

OBJECTIVE: Seeking professional experience with a Real Estate company.

EDUCATION

Bachelor of Business in Real Estate

Spring 2021

St. Cloud State University (SCSU), St. Cloud, MN

- Program accredited by the Association to Advance Collegiate Schools of Business (AACSB)
-

RELEVANT COURSEWORK

Finance, Investment and Real Estate (FIRE) 371, 378

- Familiar with Real Estate market with Appraisal calculation, Time Value Money (TVM) calculation.
 - Understanding Mortgage calculation, Property Management and Investment spreadsheets.
-

WORK EXPERIENCE

Direct support Professional, Bridges, St Cloud, MN

Aug 2018– Present

- Provided the best support to people with developmental disabilities to achieve their dreams and hopes
 - Documented data and daily notes of clients in the company system.
 - Trained, supervised new staffs and demonstrated leadership by assisting them.
 - Held a perfect attendance record for shifts in the position.
-

Senator, Student Government

Jan 2017 – May 2017

- Create and implement legislation that accurately reflects the collective opinion and/or interests of the Student Association.
 - Duty to keep informed of current Student Association/Student Government issues and of their Committee assignments.
 - Make recommendations on the final budget for allocation of student activity fees, and all expenditures differing from the final budget.
-

ACTIVITIES AND ACHIEVEMENTS

Member, Real Estate Club, SCSU

Aug 2018-Present

- Have guest speakers discuss some aspects of real estate, trips to visit real estate companies
- Analyzing a site and decide if developing that site would be feasible given current market conditions.

Member, University Program Board, SCSU

Aug 2018- Present

- Arranged volunteer for UPB events and provided ideas of program for upcoming events.
- Guiding and executed rules for the volunteers working with other team members.